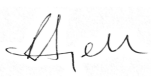


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Promoting health and hygiene No alcohol & Adult Medication



Version control

Agreed at Meeting on	Attended by	Final Approval by	Date Approved	Next Review Date
5.6.2014	R. Angell J. Malins		5.6.2014	5.6.2015

Policy

Otters Nursery School comply with health and safety regulations and the Welfare Requirements of the EYFS in making our setting an alcohol free environment - both indoor and outdoor.

We have a No Alcohol Policy for the entire Nursery Premises.

All staff, visitors and persons on the Nursery Premises must follow the procedure:

Procedure

- All staff, parents and volunteers are made aware of our no alcohol or drug policy.
- Adults must not bring or use alcohol or drugs on to the Nursery Premises
- Adults who require medication whilst on the Nursery Premises must first obtain written permission from the Manager. All medication must be securely stored in a child proof container locked in the staff members locker or fridge, clearly labeled.
- The Manager will assess if the medication impairs the adults ability to care for the children properly. If this is confirmed the Manager will remove the adult from duties involving the care of the children and compile a work support plan for the individual, indicating duties and responsibilities. The Manager must follow the Procedure for staff sickness.
- Any member of staff or adult attending the Nursery must not be under the influence of alcohol or any other substance which may affect their ability to care for the children. If this is confirmed the Manager will remove the adult from duties involving the care of the children, ensure the adult leaves the premises safely and if relevant implement the Staff Discipline Procedure.