

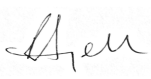
# R

## Promoting health and hygiene

### First Aid



#### Version control

Agreed at Meeting on	Attended by	Final Approval by	Date Approved	Next Review Date
5.6.2014	R. Angell J. Malins		5.6.2014	5.6.2015

## Policy

In each setting Otters Nursery School staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult.

At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children and is approved by the Local Authority.

## Procedure

### First Aid Kit

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages (ideally at least one should be sterile) - x 4.
- Sterile dressings:
  - a) Small (formerly Medium No 8) x 3.
  - b) Medium (formerly Large No 9) – HSE 1 x 3.
  - c) Large (formerly Extra Large No 3) – HSE 2 x 3.
- A composite pack containing 20 assorted (individually-wrapped) plasters
- Sterile eye pads (with bandage/attachment) eg No 16 dressing x 2.
- A container or 6 safety pins
- A guidance card as recommended by HSE 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- a children's forehead 'strip' thermometer.

The first aid box is easily accessible to adults, clearly identified and is kept out of the reach of children.

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- The First Aid Kit for Outings is stored in a small mobile child safe box, clearly identified and is part of the outings procedure.
- The first aid box and the first aid kit for outings contain a record of child allergies with risk assessment.
- No un-prescribed medication is given to children, parents or staff.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital. As per the Accident/Incident Procedure.
- All accidents/incidents are recorded in writing in the Accident/Incident file as per the Accident/Incident Procedure, including First Aid Treatment given.

### **First Aiders**

- First Aiders are paediatric trained by a Local Authority approved provider.
- At least 1 first aider is present on the nursery premises at all times.
- At least 1 first aider is present on every nursery outing.
- Each setting aims to have 1 First Aider working in each base unit/room.
- All First Aiders are easily identified to adults using the nursery

### **Legal framework**

Health and Safety (First Aid) Regulations (1981)